

## JaGaWorks Features & Specifications

Features	Specification	Yes(Y) / No(N) / Partial(P) / Future(F)	Remarks
Project and Task Management	6-Level Hierarchy for management of tasks and project items	F	
	Able to create project folders and boards (to store tasks/items)	F	
	Able to define board name and add a description to it	F	
	Able to designate access of the board to specific or groups of people	F	
	Able to group task/items by a category, status, tags, people assigned, etc.	F	
	Able to add/remove different field types on an item (e.g. multiple statuses, labels, people, date, timelines, etc)	F	
	Able to attach updates onto tasks/items	F	
	Filter based on field values on the board	F	
	Field types of all items will be standardized within a board	F	
Work Centre & Notifications	Updates on task/items will appear in a thread format	F	
	View a list of updates and notifications from all items the user is granted access to	F	
	Filter updates by New, Bookmarked, and All Updates	F	
	Filter updates by Workspace	F	
	Reply (text and attachment) to a specific update card directly from the Update Feed Page	F	
Bookmark a specific update on Update Feed	F		

Features	Specification	Yes(Y) / No(N) / Partial(P) / Future(F)	Remarks
Work Centre & Notifications	Add a reminder on a specific update in the Update Feed to re-appear again when the reminder expires	F	
	Read and be able to discern a specific update's Workspace, Project, Board breadcrumb trail	F	
	Mark as Read on the update/notification card	F	
Property Data Management	Property Wizard - Self Service Property Builder that allows you to easily import and setup your property data in JaGaWorks	F	
	Add/edit/delete property units	F	
	Add/edit/delete property areas	F	
	Add/edit/delete property assets	F	
	Print pre-generated QR Codes for property units/areas/assets	F	
	Edit QR Codes for property units/areas/assets	F	
Board Views	View property data changelogs made from both JaGaWorks and JaGaApp	F	
	Show/Hide certain fields from the board view and save it as a new board view	F	
	View items on a Calendar	F	
	View Items on a Timeline/Gantt Chart	F	
	View Items on a Kanban Board	F	
	View files attached to all Items in a Board	F	

Features	Specification	Yes(Y) / No(N) / Partial(P) / Future(F)	Remarks
Dashboard	User can add/edit/delete Dashboard Components	F	
	User can customize size and position of each component on a dashboard	F	
	User can select specific boards and select certain data to be represented on a component	F	
	User can select from a few component types (pie, bar, stacked bar, line, number, status progressions etc.)	F	
	Charts and Graphs - user can denote parameters and conditions of the data shown on the dashboard	F	
	User can share a view-only link to the dashboard	F	
	User can grant edit access to another JaGaWorks user	F	
Routines	Create a routine list of tasks mapped to either property units/areas/assets	F	
	Define routine's recurrence, durations and deadline	F	
	Assign one or more members to be PICs of a routine	F	
	Customize fields on routine items to be logged upon conducting of the routine (data entries, checkboxes, etc.)	F	
	Export select/all Routine Items in .csv formats	F	
	Mobile App - Execute Routines and update routine items	F	
	Admin can batch edit routine items	F	

Features	Specification	Yes(Y) / No(N) / Partial(P) / Future(F)	Remarks
Templates	Contract Renewals	F	
	Vendor Quotations	F	
	S&P and Tenancy Agreement Management	F	
	Property Library	F	
	Maintenance Schedules	F	
	Defaulters List	F	
	Project Implementation Timeline	F	
	Warranty Management	F	
	General Tasklist	F	
	Defects Checklist	F	
	Property Unit Management	F	
	Car Park Management	F	
	Asset Tracking	F	
	Property Library	F	
<i>Note: Templates are just reference boards that the user can import to use. Users are allowed to create and customize boards however they choose</i>			

Features	Specification	Yes(Y) / No(N) / Partial(P) / Future(F)	Remarks
Field Types	Status Field - Able to add/remove status labels, and customize status labels' name and colour	F	
	Number Field	F	
	Text Field (Short & Long Text)	F	
	Date Field	F	
	Timeline Field	F	
	Tags Field	F	
	File Field	F	
	Person Field	F	
	Link-to-Item Field	F	
Checkbox Field	F		
Automations	User can pre-define rules to an automation on a board	F	
	User can set field-based and time-based triggers in automations	F	
	User can add/edit/delete automations on a board	F	
	Build and customize workflows between boards via automations	F	
	Customized Reminders	F	
	Customized Notifications	F	
Automated Assignment of User/Teams to an Item	F		

Features	Specification	Yes(Y) / No(N) / Partial(P) / Future(F)	Remarks
Automations	Automated Status Changes	F	
	Automated Item Creation (Recurring Items)	F	
	User can duplicate an Item/Group of Items/Board	F	
	User can archive an Item/Group of Items/Board	F	
	User can export an Item/Group of Items/Board (.csv)	F	
	Team-based Notifications	F	
Reporting	User can export a board/board view into .csv/.pdf	F	
	User can export a board's items and updates onto an item into .csv	F	
	User can export an individual dashboard component into .csv/.png/.jpeg	F	
	User can export papertrail logs of all changes made to a board (up to 30 days)	F	
Integrations	JaGaApp Quick Functions	F	
	JaGaRonda Quick Functions	F	
	JaGaCount Quick Functions	F	
	JaGaCard Quick Functions	F	
	User can set rules to edit and modify (i.e. approve facility bookings on JaGaApp) from JaGaWorks	F	
	Integration to Google Calendar (events)	F	
	Property Data Management - Property Data from JaGaApp is automatically created as a field that can be used on JaGaWorks	F	

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Integrations	User can self-produce and customize Charts based on data in JaGaApp	F	
	User can self-produce and customize Charts based on data in JaGaCard	F	
	User can self-produce and customize Charts based on data in JaGaRonda	F	
	User can self-produce and customize Charts based on data in JaGaCount	F	
	User can select dashboard components from a library of dashboard component templates (for JaGaSolution-integrated modules)	F	
Administration	Admin/Board Admin can determine varying user rights for the user subscribed to a board	F	
	Admin/Board Admin can add users from different organizations into a board	F	
	Board Owner can add/remove users in a board	F	
	Users can generate view-only links to a Board View	F	
	Admin can invite other users (new and existing) to join a Workspace	F	
	Customize a workspace icon's shape and colour	F	
	Re-organize boards and projects within a workspace	F	
	User can denote another user as a member of his organization	F	
	User can create/edit/delete teams (group of users)	F	
	Create Organization Charts based on teams (tree view/chart view)	F	
Workspace admin can disable a user's access to the workspace	F		

Features	Specification	Yes(Y) / No(N) / Partial(P) / Future(F)	Remarks
Administration	Admin can restrict users to specific functions (eg Maintenance crew can only access Issues module)	F	
	Customizable Access Controls by User, User Groups for all functions	F	
	Admin can denote User Profile Templates, and denote mandatory information to be keyed in for the user within the organization	F	

Last Updated: 12 October 2021